

## FOCHABERS VILLAGE ASSOCIATION

### HALL COMMITTEE

**Minute of Meeting held on Tuesday, 13<sup>th</sup> February, 2018, 7.30pm, The Hub**

**PRESENT:** Gordon Christie, Iain Rennie, Liz Rennie, Alan Brown, Donald Cameron, Sybil Stuart, Janet Hallyburton, Elspeth Fordyce, Sam Noble, Dave Thow, Una Hamilton

**APOLOGIES:** Frances Duncan, Joan Jones

#### **1. MINUTE OF PREVIOUS MEETING**

The Minute of the previous meeting was approved.

##### MATTERS ARISING:

- There was a suggestion that there should be a separate AGM for the Hall Committee. This will be discussed at a later date.
- **Funding:** Another £15,000 has been awarded by EB Scotland. It will be used for work backstage and also help with payment of the chairs. The application to the Beatrice Field Fund was unsuccessful. The application to The People's Project (National Lottery) was also unsuccessful.
- The boiler was serviced in December. Puffin Pellets will clear out the hopper during the summer in order to correct the leakage of pellets. 4 tons of pellets have been delivered. These will last 3-4 weeks.
- The theatre group is meeting on Wednesdays and is being well supported.
- Sybil, with assistance, has hemmed the curtains in The Christie Room and they are hanging well.
- The wedding booklets and fliers are ready and will be distributed to Avorio, Julie's Hairdresser and the florist. The Committee commented on how attractive they were.
- Sam was thanked for decorating the windows at Christmas and winning a prize.

#### **2. ANNUAL ACCOUNT**

The annual account has been signed off by Steve Ryan.

##### SALES:

Product sales were good.

Fit repayments is the money generated by the solar panels.

##### PURCHASES:

These include bar stock, cleaning materials etc.

Generally, the account is in a good position.

##### JANUARY ACCOUNT

Income, from rentals amounted to £1574 and repayment of VAT was £7574.63. Expenditure was £1968.53 leaving a final balance of £39,282.99.

### **3. BROCHURE/ADVERTISING FOR WEDDINGS/EVENTS**

Examples of the fliers, brochures and posters were discussed and members were delighted with them. They will be distributed to local businesses and will be available for enquiries.

It is planned to advertise a service delivering funeral teas and, perhaps, funeral services. An information sheet for funeral directors has been prepared.

Eats and Treats, High Street, Fochabers supplied a selection of sandwiches, sausage rolls, scones and cakes as a sample of what would be served at a funeral tea. The committee agreed they were delicious.

### **4. FUTURE IMPROVEMENTS**

#### FILM CLUB

It was suggested at a previous meeting that a film club could be arranged and meet in the hall. Alan had researched the different ways of setting up a film club, the costs involved, including a licence fee. He reported that the hall had been offered a 16 foot screen and a back projector, free of charge.

Following discussion, it was agreed that Una and Liz would co-operate in producing an article for The Fochaberian, which could also be posted on Facebook and the web site, inviting people to express their support for the venture in order to gauge whether it would be viable.

#### CONFERENCE FACILITIES

In order to provide suitable conference facilities resources such as, a projector, two flip charts (one for the hall and one for The Christie Room), pens, pencils and pads (which would eventually be printed with the hall logo).

#### ON-GOING WORK

- Stewart Jenkins will paint the ceiling above the stage black.
- A disabled toilet is being installed in the toilet in the Green Room.
- Flasks have been purchased for the kitchen.
- The holes in the walls of the dressing room have been filled and the room is now ready for painting.
- An estimate of the cost of flooring for the dressing room and rear entrance is awaited.
- Stewart Harris has submitted a request for funding from Awards for All, to assist with ongoing work.
- There was a request for a notice board to be erected outside.
- Details of the sound system will be made available for hall users.
- Outside, the car park will be lined, a bike rack will be installed, the back wall and store will be painted and there was a suggestion that, in the interests of safety, there should be a rail on the back ramp.

#### OTHER

Bob Sharp and Chris Sugden have been consulted on the purchase and installation of the projector.

Janet and Sybil will man a stall at the Wedding Exhibition in Elgin Town Hall to provide information and hand out leaflets promoting the hall as a wedding venue.

The piano needs to be tuned. Moray Firth Pianos was recommended.

A request to hold a jazz night has been received. Alan will investigate suitable dates.

There was a suggestion that the Milne's High jazz Group could introduce the night.

The date for Ewan Martin's play is May 22<sup>nd</sup>.

A good-as-new table tennis table has been donated. It was suggested that members of the U3A might use it.

#### **5. A.O.C.B.**

- There was a visit from Environmental Health inspectors in December. They highlighted issues, which have been addressed to their satisfaction.
- The Moray Federation of Community Halls will meet in the hall On 25<sup>th</sup> February. Alan will welcome them and deliver an introduction. Eats and Treats will provide sandwiches etc.
- The WI have booked the hall for two occasions, the local show and the national meeting in October.
- THE MEN'S SHEDS  
Dave reported that the supplier of the stair lift will visit on the 14<sup>th</sup> Feb to finalise the design.
- He requested permission to install blinds on two windows as the sunlight is shing directly on computer screens.
- PLAY: 22<sup>ND</sup> MAY
- The running time is 90 minutes, including an interval.
- Tables will be set, cabaret style.
- The bar will be open.
- The organisers will provide tickets and fliers.
- Tickets are £10 and will be available from Christies' Chemist and online.
- Doors open at 7.30 for an 8.00 start.

#### **6. DATE OF NEXT MEETING**

The next meeting will be Tuesday, 18<sup>th</sup> April, 7.30pm, The Hub.