



Fochabers Village Association

HALL COMMITTEE

Minute of meeting held on Tuesday, 11th September, 2018, 7.30pm, Small Meeting Room.

PRESENT: Gordon Christie, Iain Rennie, Alan Brown, Dave Thow, Sam Noble, Donald Cameron, Sybil Stuart, Janet Hallyburton, John Wiles, Liz Rennie

APOLOGIES: Una Hamilton, Elspeth Fordyce

1. MINUTE OF PREVIOUS MEETING

- Mother and Toddler Group may have to fold due to the opening of more Nursery Classes at Milne's Primary School. They are to continue in the hall meantime
- The terms and Conditions have now been updated
- A brochure showing the facilities available in the Stage area has been produced
- The Islander Play was very well advertised. Takings were divided 80% to Production Team and 20% to Hall.
- Air conditioning – information has still to come from G&A Construction
- Data Protection information is now displayed in Hall and Stewart Harris to add to website.
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2. FILM CLUB

A committee has been formed and the first film will be shown on Friday 14th September 2018 will be Sunshine in Leith.

3. ACCOUNTS

- Electricity payment was high due to that SSE not charging for fuel since 2017. The accounts are now up to date.
- The stage lights are not to be switched on until needed as they are heavy on electric
- Awards for all award of £10000 and EB award of £15000 will be used to cover the cost of the chairs - £3400, tables - £2843, G&A Construction £1600 and Carpet for Balcony - £2400
- Covering for stage is to be looked at.
- There is to be a review of hall charges. This has been deferred to the next meeting to allow comparisons with other hall charges. All day hire is also to be reviewed to include bar charges if required.
- An advert has been placed in the Knock News for next four issues at a cost of £300

4. EVENTS

- The Isle of Love Play was very enjoyable.

- There was a Country and Western Evening held on the Wednesday between Gala Weekend and Speyfest. This was very successful
- The Psychic evening was fully booked with 128 persons attending. Thanks to Sid who supplied the Scones
- Arc Sessions are on Saturday 15th September 2018
- Islander – A Musical Play is on 26th September 2018
- Heritage are holding an event on 11th November 2018
- Bring a Party to a Party event on 8th December 2018
- Fochabers Community Theatre Pantomime on 14th and 15th December 2018
- Future Events to be planned are Tombola, Fashion Show, Hypnotist
- Following Janet and Sybil's attendance at the Wedding Show in Elgin, it is proposed that a Wedding Show be held in the Institute, featuring mainly local businesses. Janet, Sybil and Sam are to meet to compile a list of businesses to be invited to a meeting to decide whether it would be worthwhile.
- Donald Cameron asked if the hall had been considered for Funeral Teas, but this has already been done and information sent to Funeral Directors

5. HALL

- Bookings are increasing, and the Hall users are very happy with everything. There have been a number of new users. Alan Brown said that he was up to Invoice no 95 for this year.
- Plans for a Food Bank are in hold until response has been received from Co-op.
- A donation of £30.00 has been received from the Zumba Class.

6. A.O.C.B

- Initial enquiries for a Public Entertainment Licence was quoted at £270 per event, however after further investigation, a licence was purchased for £232 to cover a 3-year period.
- Sam is to undertake a Personal Licence Course
- Blinds have been ordered by Men's Sheds for the upstairs windows facing the car park
- Sam asked for clarification of who should submit booking forms for Village Association events. It was agreed that this should be Iain Rennie or Sybil Stuart
- It was agreed that one-off bookings, eg wedding, concerts etc should not go on the calendar until a deposit has been received, but that a diary should be maintained to avoid double booking.
- Next meeting will be held on Tuesday, 27th November, 7.30pm, The Hub.